

“YEAR OF PURPOSEFUL ECONOMIC ADJUSTMENT”

PUBLIC SERVICE MINISTRY

CIRCULAR NO. 23/1987

REFERENCE NO. PS: 17/0^{VIII}

FROM: Permanent Secretary,
Public Service Ministry

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

SUBJECT:

Vacation Leave Categories – Qualifying Salary Limits.

DATE: 1987/06/11

Consequent on the adjustment of wages and salaries in the Public Service with effect from 1st January, 1987, inclusive, the qualifying salary limit for each leave category mentioned at paragraph 1 of this Ministry's Circular No. 2/1986 dated 14th January, 1986, has been adjusted as set out in Column 3 below: -

(1)	(2)	(3)
LEAVE CATEGORY	QUALIFYING SALARY LIMITS WITH EFFECT FROM 1986/01/01 TO 1986/12/31	ADJUSTED QUALIFYING SALARY LIMITS WITH EFFECT FROM 1987/01/01
A	Salary from \$1,374.45 per month	Salary from \$1,699.44 per month
B	Salary from \$975.97 per month to \$1,374.44 per month	Salary from \$1,235.73 per month to \$1,699.43 per month
C	Salary from \$768.07 per month to \$975.96 per month	Salary from \$993.80 per month to \$1,235.72 per month
D	Salary from \$624.85 per month to \$768.06 per month	Salary from \$827.13 per month to \$993.79 per month
E	Salary <u>under</u> \$624.85 per month	Salary <u>under</u> \$827.13 per month

2. The qualifying salary limits outlined in Column 2 above must be used to determine eligibility for vacation leave entitlement and vacation allowance for service given during 1986 when officers proceed on such leave during 1987. In this regard, your attention is invited to the second sentence of paragraph 2 of my Circular No. 2/1986 dated 14th January, 1986, which is reproduced hereunder for ease of reference:-

“Please also note that the adjusted 1986 figures are temporary and may be subject to further adjustment when increments are awarded during the last quarter of 1986”.

However, in view of the several levels (0 to 12%) of merit awards granted under the 1986 merit award scheme, it would be impracticable to implement a fixed percentage adjustment to the qualifying salary limits of the five leave categories without causing persons in some or all of the categories to be disadvantaged. In the circumstances, it has been agreed that the further adjustment envisaged should not be made. Consequently, the individual amounts received by employees of merit awards for 1986 should not be included in their substantive salaries for 1986 for the purpose of satisfying the qualifying salary limits set out in Column 2 of paragraph 1.

3. When officers proceed on leave during 1988, the adjusted qualifying salary limits set out in Column 3 of paragraph 1 must be used to determine leave entitlement and vacation allowance for service given during 1987. For the reason already mentioned in paragraph 2, the individual amounts which may be received by employees as merit awards for 1987 should also not be included in their substantive salaries for 1987 for the purposes of satisfying the qualifying salary limits set out in Column 3.

4. Please bring the contents of this Circular to the attention of all staff in your Ministries / Departments / Regions, and particularly those in your Personnel and Accounting Divisions who deal with matters relating to the grant of vacation leave and vacation allowance.

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J.E. Sinclair,
Permanent Secretary,
Public Service Ministry.